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*****THERE WILL ONLY BE ONE LIVE SANTA CLAUS IN THE PARADE.**

PLEASE DO NOT PREPARE YOUR FLOAT TO HAVE A SANTA ON BOARD.



Presented by the Keizer Chamber of Commerce & The City of Keizer.

Schedule . . .

Parade Application Deadline - November 23rd

December 10, 2016

Jingle Dash 5k/Fun Run 6:15pm

Town & Country Lanes - 3300 River Road

Parade

3:30 pm Staging Opens

All entrants must be lit !!!

6:00 pm River Road Closed

(except East/West Intersection of Chemawa & River)

5:00 to 6:00 pm Judging

7:00 pm Parade Starts

The Route . . .

River Road:
Lockhaven to Glynbrook



Keizer Holiday Lights Parade

ENTRY INFORMATION

Entries must be lit, they may be historical, humorous or modern in design, so long as they are in good taste. Those planning entries should remember that our audience focus and participation will mainly be children.

Entrants must observe the following established parade rules, regulations and entry criteria:

1. The entry application must be filled out completely and must contain a full description of the proposed entry.
2. Your staging and disbandment assignment will be e-mailed to you prior to parade day.
3. Non-parade vehicles *will not* be allowed to park in the staging areas. *Horse Trailers, Flat Bed Trailers, etc will not be allowed to stay in the staging area.*
4. Parade Check-in and staging areas will be open at 3:30 p.m.
5. All parade participants must be in position no later than at 4:45 pm to be judged or by 5:30 pm for non-competitive entries. The parade will begin at approximately 7:00 p.m.
6. The parade will disband at River Rd & Glynbrook, BUT not before. Please refer to map and instructions for picking up participants at the end of the parade.
7. All entries, including those walking, MUST be decorated with lights, or they will not be allowed to enter the parade route. Remember it will be dark!
8. **Candy may not be thrown from any entry under any circumstances.**
9. Proof of liability insurance *must* be provided with parade application. Commercial vehicles must be properly licensed and be driven by a licensed driver.
10. All entries must obey police and parade personnel.
11. Consumption of alcoholic beverages and use of any illicit drugs are prohibited on or in any entry. No use of alcohol by parade participants will be allowed prior to or during the parade.
12. All entries must be in good taste and promote the goal of community spirit and civic pride. No entry shall display material offensive or discriminatory to any race, religion, sex, national origin, age, or marital status.
13. All entries must be moving in a forward motion at all times unless directed by police or parade personnel. Entries must stay within 50 feet of the entry directly in front of them, but no closer than 30 feet.
14. It is the responsibility of the applicant to furnish all necessary materials for the entry, ***including waste removal for all animal entries.***
15. Political candidates are limited to one entry throughout the entire parade.
16. All entries will be subject to approval of the Parade Committee.

JUDGING & AWARDS

Judging will take place in the parade formation and staging areas between 5:00 pm —6:00 pm for all entries except bands. All entrants must be in formation at that time to be considered for judging.

Divisions

Most Festive

Best Use of Lights

Best Choreography

Best Theme

Thank you for participating!

Keizer Chamber of Commerce

6150 Ulali Dr NE

Keizer, OR 97303

(503) 393-9111

info@keizerchamber.com

www.KeizerChamber.com

Keizer Holiday Lights Parade Application

Name of Entry: _____ Contact: _____

Phone: _____ Phone Eve: _____ Cell: _____

E-Mail: _____

Mailing Address: _____

City/State/Zip: _____

INCOMPLETE APPLICATIONS MAY BE RETURNED

Type of Entry - Must Select One:

- Decorated Float
- Decorated Commercial Vehicle
- Marching Group - How Many? _____
- Single Vehicle (Check One):
- Horses - How Many? _____
 - Mounted Group
 - Rodeo Court
 - Novelty Group

(Entries with animals must provide for water & waste removal)

- Automotive Club/Show - How many? _____
Limited to 24 autos (staged side by side) and only one entry.
- Other - Describe: _____

REQUIRED

Staging Length: _____ feet
Total length of vehicle or float including towing vehicle.

Music: Yes? ___ No? ___

Will your entry be playing music over a sound system or creating music, sound, or noises? If yes describe? _____

Handouts: Yes? ___ No? ___

City ordinance does not allow throwing of any objects (i.e candy) to the spectators.

There will only be ONE live Santa Claus in the parade. Please do not prepare your float to have one on board.

The undersigned applicant, sponsor or authorized agent represents that they have fully read and understand the attached rules and regulations and that they agree to comply with said rules and regulations and all other rules, regulations and entry criteria of the Keizer Holiday Lights Parade. In consideration of the acceptance of this application, the applicant agrees to indemnify, hold harmless and defend against any action against the Keizer Holiday Lights Parade, sponsors, and continued members and/or the Keizer Chamber of Commerce and Board of Directors from and against all liabilities whatsoever arising out of applicant's participation in the Keizer Holiday Lights Parade.

Signature _____

Date _____

Mail Application and Fee to: Keizer Chamber of Commerce,
6150 Ulali Dr NE, Keizer, OR 97303 Phone (503) 393-9111
E-mail TV script to: info@keizerchamber.com

Entry Fees

Non Profit (Civic/Service/Military Group)	\$35.00
Can not advertise a commercial business.	
Commercial (Keizer Chamber Member)	\$100.00
Commercial (Non-Keizer Chamber Member)	\$200.00
Political Candidate	\$100.00
Auto Clubs/Shows	\$35.00

Total Paid _____

Make checks payable to Keizer Chamber of Commerce or
Visa/Master Credit Card #

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Expiration Date _____ Zip Code _____ CVC _____

Entry Deadline

Wednesday, November 23, 2016

Entries must include:

- Entry fee
- Proof of Insurance (copy of insurance card)
- Signed Application
- Script (emailed to: info@keizerchamber.com)—A brief description (50-70 words) of your entry for parade radio/TV announcers. Details may include history, participants, and interesting facts, or other parade experience.

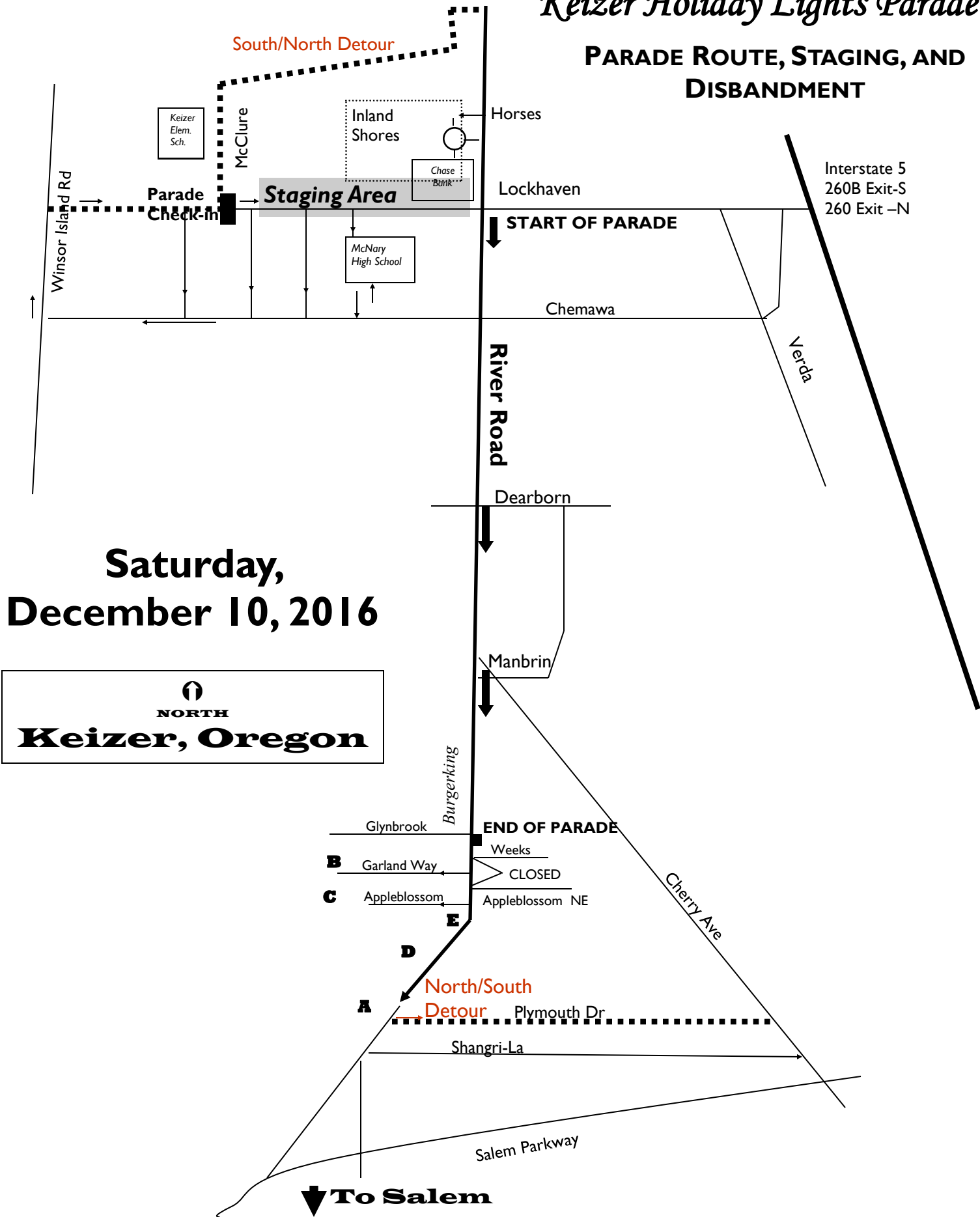
No exceptions please. **Incomplete forms may be returned.** Entries will be limited and those not accepted will receive a full refund.

Appearance/Decor Policy:

All entries must be decorated WITH LIGHTS. **No undecorated commercial vehicles, trucks, motorcycles, golf carts, or bicycles allowed.**

Keizer Holiday Lights Parade

PARADE ROUTE, STAGING, AND DISBANDMENT



River Road will close at 6:00 pm from Lockhaven to Glybrook and will remain closed until all parade entries are cleared from River Road. Please be sure to have established a disbandment plan PRIOR to the time of the parade start.
YOU WILL NOT BE ALLOWED to disband on River Road.
 (Chemawa Road will remain open for East to West traffic until approximately 7:00pm).