



REAL ESTATE AND PROPERTY MANAGEMENT

VENDOR/EXHIBITOR APPLICATION

Aug 10-13th, 2023 in Keizer,



REAL ESTATE AND PROPERTY MANAGEMENT

Exhibitor Business Name _____

Contact Person _____

Phone _____

Address _____

City _____

State _____

Zip _____

Cell Phone _____

Email _____

**List Products or Services and pricing , please describe in detail.
Attach display photos.**

EXHIBITOR

SPACE SIZE:	10' x 10'	10' x 20'	10' x 40'	Special Size
Without Tent	<input type="checkbox"/> \$200	<input type="checkbox"/> \$300	<input type="checkbox"/> \$400	<input type="checkbox"/> Fee TBD
With Tent Supplied by Chamber	<input type="checkbox"/> \$400	<input type="checkbox"/> \$575	<input type="checkbox"/> \$975	<input type="checkbox"/> Fee TBD

Optional/Additional Fees:

	10' x 10'	10' x 20'	10' x 40'
Tent Walls (4 sides):	<input type="checkbox"/> \$100	<input type="checkbox"/> \$150	<input type="checkbox"/> \$200
Electricity: 110V -500 Watts*	<input type="checkbox"/> \$65 *Additional fees may be applied with extra power needs		

Location for ALL Vendors will be the GRASSY AREA in KeizerFEST Grounds area (1900 Chemawa Rd N)

*Set-up is limited to no later than 7pm Wed, Aug 9th -thru no later than 10a Thurs, Aug 10th

NO Friday set-up

Completed applications and full payment must be received by August 1, 2023

Card #

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 Expiration Date

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 Security Code on back

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The undersigned hereby request Keizer Chamber of Commerce to reserve space and additional checked products for the undersigned's use in the display area of the exhibition. Subject to conditions on the reverse side of this application which we accept herewith and agree to the conditions in terms thereof. The management reserves the right to reject any application. All space must be decorated to the satisfaction of the management. We agree to pay the sum of:

\$

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10% Discount on Space Fee (not optional/additional fees) for Applications Received and Paid by July 1, 2023

SIGN AND RETURN ONE COPY WITH YOUR PAYMENT TO:

Keizer Chamber of Commerce
4118 River Rd N
Keizer, OR 97303
503.393.9111
KeizerChamber.com

Authorized Vendor/Exhibitor Signature _____

Date Signed _____

Accepted by Keizer Chamber Representative _____

Date Accepted _____

EXHIBITOR TERMS & CONDITIONS

Dates:

August 10-13th, 2022

Location:

Keizer Rapids Park, 1900 Chemawa Rd N, Keizer OR 97303

Exhibitor Schedule:

Thursday 12:00pm-8:30pm

Friday 11:00am - 10:00pm

Saturday 10:00am - 10:00pm

Sunday 10:00 am - 3:00pm

Procedure to Apply:

Print and send in signed application with detailed product information and payment in full. The Chamber will assign your space(s) accordingly and reserves the right to reject received applications. You will be notified by email or mail of the space(s) you have been assigned and provided a map of the layout by August 4th, 2023

Cancellation and Refund Policy:

Any cancellations or changes MUST be requested in writing and received at the Chamber office no later than July 28th, 2023. **No refund requests will be accepted after that date.**

Set-Up:

Exhibitors will receive check-in information via email.

Set Up Schedule (must be set up by 10am Thurs):

Wednesday Aug 9th 9am - 7pm

Thursday Aug 10th 8am - 10:00am

Exhibitors must remove vehicles from street and Fun Center area as soon as unloaded. NO VEHICLES ON GRASS WITHOUT PRE ONSITE AUTHORIZATION. DESIGNATED SPACES STRICTLY ENFORCED

Tear-Down Hours & Procedures:

EXHIBITS CANNOT BE DISMANTLED UNTIL AFTER 3PM SUNDAY, August 13th, All exhibits and accompanying debris must be dismantled and removed by no later than Midnight Sunday. Violators of this policy may not be invited back to any future Keizer Festivals. The Chamber reserves the right to charge the Exhibitor for any expense incurred for removal and disposition of any property item left after 9pm Sunday. The Chamber assumes no responsibility for the loss or damage of any items or product left behind after designated tear-down time.

Space Size and Furnishings:

Space will measure 10'x10', 10'x20' or 10'x30' per option selected on application. The Exhibitor may purchase more than one space if needed.

Exhibitors must use pop-up or tenting with weighted, straight legs, and must not extend beyond reserved space. Exhibitors may not solicit customers outside their specific booth area.

Power:

Additional electricity hook-up fee will be based on power needs evaluation (cords, voltage, etc.) Electricity will be available in limited areas. **Generators are not allowed.**

Booth Policies & Procedures:

No displays, signs, decorations, banners, advertising matter or any part of the exhibit may extend outside the defined limits of the assigned booth space(s). Aisles and walkways must remain open. **Exhibitors must use pop-up or tenting with weighted, straight legs, and must not extend beyond reserved space. Exhibitors may not solicit customers outside their specific booth area.** On a case by case basis, two of the same type of vendor may be accepted, depending on the amount of vendors signed up. They will be set up on opposite ends of the festival grounds.

Licenses & Liability Insurance:

Any and all liability insurance and licenses including city, county, state, or federal inspections or permits required by law of any concession in the installation or operation of said vendor show is the sole responsibility and expense of the signing vendor prior to vendor set-up.

Fire Hazard Restrictions:

All exhibits must comply with all appropriate fire regulations. For information and/or details, contact Anne Marie at Keizer Fire District at (503)390-9111.

Accommodations:

Best Wester Premier Hotel (503-390-4733) and Holiday Inn Express (971-718-5335) are the designated host hotels, please call for reservations. For more information or a list of nearby RV Parks please call 503-393-9111.

Restrictions:

The Chamber reserves the right to restrict or remove an exhibit, without refund, if it is not in compliance with the terms and conditions of this agreement or is found to be unsuitable or illegal. This restriction applies, but is not limited to: noise, display size, sound systems (i.e. radios, televisions, stereos, VCRs), personal behavior, conduct, printed matter, or anything of the character that might be unsuitable or illegal for the show or the Chamber.

Rights of the Chamber:

In any event that the show is delayed, interrupted or not held as scheduled, the Chamber shall not be liable for any damages or other expenses that are incurred by the Exhibitor. If for any reason whatsoever, and/or beyond the control of the Chamber, the show is not held, the Chamber may retain as much of the money, paid by Exhibitor, as is necessary to pay expenses incurred by the Chamber.

Liability:

The Chamber assumes no responsibility for loss or damage to any items, property, or product of the Exhibitor from any cause whatsoever, including, but not limited to; theft, fire, vandalism, or other casualty during the days and nights of the show. The Exhibitor is responsible for the spaces) assigned and shall not damage, mar, or deface the premises.

Guarantees:

The Chamber makes no representations or guarantees concerning any matters connected with KeizerFEST, except as expressly set forth in this agreement.

Litigation:

If a suit or action is filed against the Chamber regarding this contract, the Exhibitor promises to pay costs and reasonable attorney fees in such a manner as set forth by the court.

Vendor Coordinator:

Jill Gust 503-393-9111

Jill@keizerchamber.com

(Office & Onsite during Event)

Kevin Dial

(Onsite During Event)

Corri Falardeau- Executive Director

(Office & Onsite during Event)